

**Commission on Patient Safety and
Quality Assurance**

Minutes of 15th meeting

11th April 2008

Summary of Action Points

	Action	By whom	Deadline
1	Vignettes for insertion into report to be forwarded to Chair	All members	Next meeting
2	Information on risk management for inclusion in report	Paul Fox and Tim Delaney	Next meeting
3	Definition of governance	Eibhlin Connolly and Margaret Murphy	Next meeting
4	Suggested dates of additional meetings to be circulated	Secretariat	Next meeting

Commission Members in attendance:

Chair: Dr. Deirdre Madden, Senior Lecturer in Law, University College Cork
Dr. Richard Brennan, General Practitioner, Kilkenny
Dr. Eibhlín Connolly, Deputy Chief Medical Officer, Dept of Health and Children
Mr. Tim Delaney, Head of Pharmacy, AMNCH
Prof. Muiris X. FitzGerald, Physician
Ms Margaret Murphy, Patient/Carer representative, Cork
Dr. Ailis Quinlan, Clinical Indemnity Scheme
Mr Dermot Smyth, Assistant Secretary, Department of Health and Children
Ms. Mary Duff, Director of Nursing, St. Vincent's Hospital
Ms. Edwina Dunne, Head of Quality & Risk, HSE
Mr Paul Fox, Process Engineering Manager, Bausch and Lomb, Waterford
Dr. Mary Hynes, Director of Quality and Risk, National Hospitals Office, HSE
Dr. Deirdre Mulholland, HSE

Secretariat:

Mr. Luke Mulligan, Department of Health and Children
Ms. Elaine Tallon, Department of Health and Children
Ms. Ailish Corr, Department of Health and Children

Introductions

The Chair opened the meeting and thanked those in attendance.

Agenda Item 1 – Apologies

Dr. Tracey Cooper, CEO, Health Information and Quality Authority

Dr. Alf Nicholson, Consultant Paediatrician, Our Lady of Lourdes Hospital

Mr Tiberius Pereira, Patient/Carer Representative, Dublin

Dr. Gabriel Scally, Regional Director of Public Health, NHS

Agenda Item 2 - Minutes of Previous Meeting / matters arising

The minutes of the last meeting were agreed.

Action points from minutes

Action Point 1 – members of sub-group 3 met with the Competition Authority 10th April 2008

Action Point 2 – members of sub-group 3 met with the Mental Health Commission 10th April 2008

Action Point 3 – sub-group report circulated.

Agenda Item 3 – Correspondence

An invitation to a conference by GS1 was received, inviting the members of the Commission to a conference being held on 15th May 2008. Any member wishing to attend should contact the Chair for more information.

Agenda Item 4 – Drafting of report

The structure of the final report was discussed and agreed.

It is intended that the first draft report would be circulated prior to the next plenary meeting on 16th May 2008. It was also suggested that extra days would be arranged for the Commission to meet and discuss the report - suggested dates to be forwarded by the Secretariat.

Agenda Item 5 – subgroup reports

Subgroup 1's discussion document on governance, leadership and accountability was discussed.

A paper on patient participation in patient safety and quality which highlighted the need for patient involvement from the outset – from patient champions being included in planning services, buildings and standard setting to patients and carers being more involved in their own care, was discussed. The paper also emphasised the need for training and education of healthcare professionals, staff and patients to allow for more patient participation.

Subgroup 3 reported on their meetings with the Mental Health Commission, the Competition Authority and HIQA.

Next meeting

The next meeting of the Commission will be Friday 16th May 2008

Venue: Conrad Hotel, Dublin 2

Signed _____

Date _____

Dr Deirdre Madden

Chairperson

Commission on Patient Safety and Quality Assurance