

**Commission on Patient Safety and
Quality Assurance**

Minutes of 9th meeting

18th October 2007

Summary of Action Points

	Action	By whom	Deadline
1	Programme for two-day meeting 15/16 November to be finalised and circulated	Secretariat	ASAP
2	Dates for meetings in 2008 to be circulated	Secretariat	ASAP
3	Letter to Competition Authority re licensing	Secretariat	ASAP
4	Presentations by Mr. Pat Donnelly & Ms. Mary Culliton, HSE, to be circulated	Secretariat	ASAP
5	Subgroup reports to be produced Circulate	Chair (or deputy chair) of each subgroup Secretariat	ASAP

Commission Members in attendance:

Chair: Dr. Deirdre Madden, Senior Lecturer in Law, University College Cork
Dr. Richard Brennan, General Practitioner, Kilkenny
Dr. Eibhlín Connolly, Deputy Chief Medical Officer, Dept of Health and Children
Mr. Tim Delaney, Head of Pharmacy, AMNCH
Ms. Edwina Dunne, Head of Quality & Risk, HSE
Ms. Mary Duff, Director of Nursing, St. Vincent's Hospital
Prof. Muiris X. FitzGerald, Physician
Mr Paul Fox, Process Engineering Manager, Bausch and Lomb, Waterford
Dr. Mary Hynes, Director of Quality and Risk, National Hospitals Office, HSE
Ms Margaret Murphy, Patient/Carer representative, Cork City
Dr. Alf Nicholson, Consultant Paediatrician, Our Lady of Lourdes Hospital (Sub-group morning session)
Mr Dermot Smyth, Assistant Secretary, Department of Health and Children

Secretariat:

Mr. Luke Mulligan, Department of Health and Children
Ms. Susan Reilly, Department of Health and Children
Ms. Elaine Tallon, Department of Health and Children
Ms. Ailish Corr, Department of Health and Children

Introductions

The Chair opened the meeting and thanked those in attendance.

Agenda Item 1 – Apologies

Dr. Tracey Cooper, CEO, Health Information and Quality Authority

Mr Tiberius Pereira, Patient/Carer Representative, Dublin

Dr. Ailis Quinlan, Clinical Indemnity Scheme

Dr. Gabriel Scally, Regional Director of Public Health, NHS

Agenda Item 2 - Minutes of Previous Meeting / matters arising

The minutes of the last meeting were agreed.

Action points from minutes

Action Point 1: Meet with the Mental Health Commission

A meeting took place between the Chair of the Patient Safety Commission and the CEO and Director of Standards and Quality Assurance, Mental Health Commission on 27th September. The CEO gave an outline of the Mental Health Act 2001 and an overview of the work of the Mental Health Commission. She said that they would be happy to work with the Patient Safety Commission on issues relating to mental health. A note of the meeting will be circulated.

Action Point 2: Subgroup 4 meeting at earlier time to discuss research

This meeting took place between some members of the Commission and Dr. Paul Kavanagh to review a discussion paper on Governing bodies within the healthcare system. Other interested members of the Commission would be very welcome to participate in this group's work.

Action Point 3: Advertisement to be placed inviting submissions

Advertisements were placed at the end of September in the national papers, one Irish paper (Foinse) and the medical journals seeking submissions by 9 November.

Action Point 4: Details issued regarding 2-day meeting in November

Action Point 5 - Reports of the subgroup meetings were completed and circulated.

Agenda Item 3 – Correspondence

No correspondence

Agenda Item 4 - Subgroups

The Chairs of sub-groups 1 2 & 3 presented a verbal report from the earlier subgroup meetings.

Sub-group 1

The Chair noted that there was a somewhat reduced force present at this meeting. The group reviewed the research work done to date and said that while a lot had been done there was still quite a bit of work to do. The researcher had produced a background research document which the sub-group needed to flesh out. It was agreed that the group would hold a further meeting/teleconference prior to November's meeting of the Commission.

Sub-group 2 highlighted issues around how the research of the sub-group fits into the overall aims and objectives of the Commission. Good progress was made on how the implementation of any recommendations made by the Commission should be monitored.

Subgroup 3 The chair outlined the scope of the research to be examined in relation to licensing and accreditation e.g. what licensing/accreditation systems are in place in the jurisdictions identified, what was the context under which the systems were established and is there any evidence of effectiveness of the systems.

Subgroup 3 had a presentation by Michael Earley on behalf of the Irish Association of Plastic Surgeons (I.A.P.S.). Mr. Earley gave a brief outline on the background and work of the Association (document to be circulated). He outlined their concerns in relation to the regulation of private clinics.

Sub-group 4 did not meet on this occasion.

Agenda Item 5 – Presentation by Mr. Pat Donnelly, HSE (to be circulated)

Mr. Donnelly gave a comprehensive presentation on the HSE Primary Care Transformation Programme 2007 – 2010. The aim of the programme is to configure the Primary Care and Community Care services to deliver optimal and cost effective results. The planned new structure will make it simpler for people to access services and in doing so make it easier and safer for the service user.

The following points were noted:

- The programme would develop Primary care teams including GPs; Public Health Nurses; Occupational Therapists; and social workers. Each team would then belong to a social care network of 5 teams which would include a pool of specialised resources i.e. counselling, home help, child protection etc.
- These networks will be integrated with acute services and community care within each area/region.
- Other countries with advanced health systems are moving towards this type of model.
- It is important that the transition to this model still retains all safety and quality issues that are currently contained in the existing model within the Irish health system.

Agenda Item 6 - Presentation by Ms. Mary Culliton, Consumer Affairs, HSE

The main focus of Ms. Culliton's presentation was the need for the HSE to develop a national standardised approach to the management of complaints and incidents. It was important that the consumer/patient was at the centre of this policy.

The following points were noted:

- A framework for consumer and community participation was identified as a priority under the HSE Transformation Programme
- The main objectives are to ensure that the consumers and communities have a voice in the design, planning, delivery and evaluation of health services; and
- to enable and empower service users and communities to become active healthcare consumers

Priorities for 2008 include

- To strengthen advocacy role in relation to older people, MRSA and voluntary agencies e.g. to develop relationships with key advocacy groups and individuals; and
- To provide rapid response to serious complaints/incidents.

Any other Business

An outline format for the two-day meeting on 15/16 November was agreed.

Thursday 15th 11am – 4pm – Commission members and researchers- Subgroup meetings to review research documents

4.30pm – 6.00pm – Plenary session for members to review research

Dinner 7.30pm – venue to be arranged

Friday 16th 9.30am – 4.00pm – Plenary session for Commission members.

Next meeting

Thursday/Friday 15th/16th November 2007 – Conrad Hotel, Dublin 2

Signed _____

Date _____

Dr Deirdre Madden

Chairperson

Commission on Patient Safety and Quality Assurance